

# Poolside Helper Induction Form



This induction should be conducted with all Coaches/Teachers/Poolside Helpers to ensure the welfare of Club Members is managed.

<b>Club Document Reference</b> (all are available to download from the Ruislip Turtles Website <a href="http://www.ruislipturtles.org.uk">www.ruislipturtles.org.uk</a> )	<b>Poolside Helper</b> (Tick & Initial)
Read the Club's Constitution and Rules	
Complete a DBS (Disclosure & Barring Service) Check	
Read the Club's Code of Conduct (Members, Parent/Carers/Supporters & Volunteers)	
Read the Club's Equity Policy	
Read the Club's Child & Vulnerable Adult Protection Policy	
Read the Club's Anti-Bullying Policy	
Read and familiarise yourself with Highgrove Pool's evacuation procedure	
Read the Club's Health & Safety Policy	
<b>Swim Session Induction Checklist</b>	<b>Poolside Helper</b> (Tick & Initial)
Tour of Highgrove Pool	
Location of Fire Alarm Points	
Location of Pool Alarm Points	
Location of Fire Exits	
Location, care and storage of swim equipment	
Location of swim records	
Location of member contact and emergency contact details	
<b>Comments (including swimming experience)</b>	

<b>Declaration</b>	
I confirm that I am a member of Ruislip Turtles Swimming Club. I will abide by the rules and policies of the Club.	
Signed :	Poolside Helper
Signed :	Turtles Committee Member (check/verify photographic ID before signing)
Date :	